The meeting was called to order at 4:01 PM.

Members Present: Rob Elfline (Chair), Mike Egan, Jamie Nordling, Gillian Lederman, Jeff Ratliff-Crain (XO), Brian Katz, Chris Strunk, Amanda Wilmsmeyer, Stefanie Bluemle, Margaret Morse, Eric Stewart, Mindy Mahon, Lisa Seidlitz, Abrie Klink (SGA), Courtney Kampert (SGA)

Members Absent: Michael Salamone (SGA)

Guest: Ann Miller, Thomas Tredway Library

I. Minutes
A motion “to approve the minutes of the September 27, 2017 Special Meeting as submitted” was made by Stewart; motion was seconded. At this time, a friendly amendment to approve, at once, both sets of minutes listed on the Agenda was made by Katz. The committee agreed to this amendment to the initial motion. The revised MOTION TO APPROVE both the minutes of the September 27, 2017 Special Meeting and the October 4, 2017 Regular Meeting as submitted PASSED.

Ann Miller will file the approved minutes with Mary Koski in Academic Affairs.

II. NEW BUSINESS
1. PN Application: CHEM 117 (Wilmsmeyer)
Committee member Dr. Amanda Wilmsmeyer left the room as discussion was opened on her course proposal. Previously provided clarifications regarding certain terminologies and their relations to practical usage were shared with the committee. After further discussing the clarified points, the committee felt the proposal was ready to be put to a vote. A motion to approve the PN application of CHEM 117 (Wilmsmeyer) was made by Strunk; motion was seconded.
MOTION TO APPROVE the PN application of CHEM 117 (Wilmsmeyer) PASSED.
Upon completion of this vote, Dr. Wilmsmeyer returned to the meeting room.

2. FYI 102 Application: Livingstone-Pokora
A motion to approve the FYI 102 Application (Livingstone-Pokora) was made by Wilmsmeyer; motion was seconded.
MOTION TO APPROVE the FYI 102 Application (Livingstone-Pokora) PASSED.
3. LC Proposal: Varallo-Keys (LC – WGST 380 and COMM 382, Varallo and Keys)
This proposal was a late addition to the meeting agenda. The committee was encouraged to consider the time constraints of this LC when deliberating the proposal.
A motion to approve LC – WGST 380 and COMM 382 (Varallo and Keys) was made by Strunk; motion was seconded.
**MOTION TO APPROVE LC – WGST 380 and COMM 382 (Varallo and Keys) FAILED.**
*The committee had too many concerns about this proposal that they felt needed to be clarified by the instructors before the proposal could be approved. Upon further discussion, it was decided that the proposal could be revisited after the Chair and Associate Dean Ratliff-Crain provided the committee’s feedback to the LC instructors. Due to time constraints, the committee understood this process would be expedited for possible online approval before the next regular Gen Ed meeting.*
A motion to table LC – WGST 380 and COMM 382 (Varallo and Keys) was made by Stewart; motion was seconded.
**MOTION TO TABLE LC – WGST 380 and COMM 382 (Varallo and Keys) PASSED.**

III. OLD BUSINESS
1. G/D and Q working groups.
At this time, the committee broke into their preassigned sub-groups to continue to work on suffix definitions until the regular 5pm meeting adjournment time. Ann Miller left the proceedings at 4:26pm.

Respectfully Submitted by Ann Miller