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Minutes, November 1, 2004

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Minutes**Faculty Senate
November 4, 2004
Science Building, Room 102
11:30 a.m.**

1. **Call to Order and Roll Call**—meeting called to order at 11:32 a.m. by Jayne Rose. Roll call was taken by Dan Cortis. Members unable to attend were: Mike Finnemann, Bob Haak, Bill Hammer, John Hildreth, Ann Ericson, Mary Neil, Rebecca Wee, Dara Wegeman-Geedey, David Ellis, Lars Jenner, and Mwedna Ntarangwi. Members excused: Roger Crossley, Norm Moline, Chip Morrow, Jon Hurty, Heidi Storl, and Mark Vincent.
2. **Approval of Minutes for the meeting of October 14, 2004.** Minutes were offered for approval of Senate. Motion by Lou Belby. Second by Ellen Hay. Motion carried.
3. **Report from the Advanced Standing and Degrees Committee:** Liesl Fowler
 - a. Presentation of List of Candidates (as shown in ATTACHMENT #1) for fall term graduation, pending completion of all requirements.
Motion from ASDC to accept list of candidates. Second by Doug Nelson. Motion carried.
 - b. Setting of standards for Graduation Academic Honors 2004-2005: Cum Laude – 3.5, Magna Cum Laude – 3.75 and Summa Cum Laude – 3.9.
Motion from ASDC to accept standards for graduation academic honors. Second by Chuck Hyser. These are the same standards as the past seven years. Motion carried.
4. **Report from the Educational Policies Committee:** Dean Jeff Abernathy
 - a. A reminder of the procedure adopted last year (Senate meeting on January 29, 2004) for approval of courses for AGES
 1. Changes in course numbering or reassignment of suffixes from the existing system to the new system that are, in the judgment of the General Education Committee and EPC, merely reassignments consistent with the existing designation be moved as a group rather than as individual course decisions. The rationale for these recommendations should be available to senators for review prior to the senate meeting.
 2. Any senator may ask that a course or courses be removed from the composite group and reviewed individually. That request should be addressed to the Dean prior to the Senate meeting so that appropriate documentation can be presented to the Senate.
 3. Courses judged by the General Education Committee and EPC as new or sufficiently different from existing courses be reviewed and voted on individually by the Senate.Dean Abernathy indicated that the Senate will follow the above policy this year as well.
 - b. General Education Conversion –
Question from Dave Dehnel about conversions with diversity suffix. In the past, there were two kinds of C suffix courses--non-Western culture and others studying the interactions of culture. Dehnel asked if there had been discussion about whether the new system will also mix both types of classes. Ellen Hay said that EPC is following established AGES guidelines passed last year. Classes can be in-depth study or comparison.

The following conversions – as shown on ATTACHMENT #2 - were submitted as a motion from EPC. Second by Doug Nelson. Motion carried.

Convert MA 218 Pre-Calculus, 3credits, New System: Q suffix

Convert MU 312 Music Styles and Literature I, 3 credits, New System: PA

Convert MU 313 Music Styles and Literature II, 3 credits, New System: PA
Convert MU 314 Music Styles and Literature III 3 credits, New System: PA
Convert SP 330 Intercultural Communication, 3 credits, Old System: C suffix, New System: G suffix

- c. 2005 Summer Session Calendar –
Mike Green is director of summer school. The calendar has already been passed by EPC and came to senate as a motion from EPC. As shown on ATTACHMENT #3, the proposed 2004-05 Summer School calendar is Session I: Tuesday, May 31 – Thursday, June 30; Session II: Tuesday July 5 – Thursday, August 4; Session III: Tuesday, May 31 – Thursday, July 14. Seconded by Dave Snowball. Motion carried.
In discussion, Jon Clauss commented that he liked this schedule. Sometimes summer school starts the day after graduation and he prefers a week break before summer school starts, even if that means that the first session straddles the 4th of July weekend.
- d. Foreign Study Transfer Policy and Procedure –
This policy (as shown on ATTACHMENT #4) was approved at the last meeting of the Foreign Studies committee and by EPC. Brought as a motion from the EPC and seconded by Peter Xiao, the motion carried. Esteban Loustenau asked who decides when a special circumstance is involved. Special circumstance decisions are made by the dean in consultation with the appropriate department chair.
David Snowball asked if students are still required to have pre-approval of ASD. Liesl Fowler stated that the students are encouraged to get prior approval, but it does not always happen even though it is the general policy.

Pamela Druger asked if the senate should have voted on item A or was it already procedure? It was noted that it is already procedure and therefore no vote was necessary.

5. **Report from the Office of the Dean:** Dean Jeff Abernathy

The dean announced the college is currently hiring for six positions that are listed in a display ad running in The Chronicle. The faculty search website is following the model of the dean search website.

6. **Report from the Office of the President of the College:** President Steve Bahls

- a. We continue to proceed with the search for vice president of enrollment. Professor Snowball is chairing that search committee. There will be a website for the position and ads will be in The Chronicle soon. We have started to receive nominations already so we are optimistic about filling the position.
- b. The Lindstrom Foundation, in support of the Strategic Plan, has agreed to grant \$50,000.00 this year to the college to fund student/faculty collaborative research. Faculty members and students will be able to apply for money.
- c. Report on the status of the "5 Faith Commitments" document

The president reported that the Board of trustees has asked for this statement describing how we talk about our relationship with the church. The Campus Ministries Committee met after the faculty open forum. They are redrafting the document and will resubmit it for further discussion. This document is an attempt to engage in a dialogue about our relationship with the church. It is not meant to be a description of the legal relationship with the church. We are not rewriting the constitution or changing the relationship we have with the church now. If we want to change the relationship, that will be a separate effort. We are describing where we are now. The first draft possibly described a change in relationship, and those comments are being reconsidered in the revision. It is not our tradition to promote the ELCA connection. We do need to answer the question of what is the relationship. Hence this document.

Further, the president said that the college will not be asking faculty members about their personal religious affiliations. It is illegal and inconsistent with the policy of this college. The college will try

to be more affirmative about encouraging diversity and to that end, intends to appoint religious advisers for Islam and Jewish students.

d. **Information on recent land acquisitions**

We have acquired the Old FOE building under contract. Next week, we are interviewing three planning firms to develop a new master plan for the college. We will need to have a more conservative view of building on campus due to budget constraints, except regarding student housing issues if we increase enrollment.

e. **Questions:**

Chuck Hyser asked about the current budget situation. There were cuts from the President's New Initiatives Fund. In the coming year we can anticipate tuition increases of about 6 percent, which is consistent with our competition. We hope to increase enrollment modestly--610 is our goal. Budget growth will be directed to items in strategic plan--student/faculty ratio, staff up in development office, paying off science building and Olin. Projection is to be debt free on these two buildings in 30 years.

7. **Other business**

None.

8. **Announcements**

Replacement for Robert Haak is Cathy Goebel. She will complete Bob Haak's term on faculty senate representing full professors.

9. **Adjournment**

Dave Dehnel made a motion to adjourn. Chuck Hyser seconded. Meeting was adjourned at 12:04 p.m.