# **Diversity Audit Toolkit**

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**Document 1: Table of Contents**

**Document 2: Reading List**

This document contains resources that Tredway Library used when designing and implementing a diversity audit of library resources at Augustana College. This list contains a variety of resources, including audits conducted by other libraries, how-to guides, discussion groups, and much more.

**Document 3: Things to Consider When Designing an Audit**

This document contains a series of questions to ask yourself or your library before implementing your diversity audit. These questions are based on actual conversations and decisions Tredway Library faced before, during, and after their auditing process.

**Document 4: Sample Audit Spreadsheet**

This document is a sample spreadsheet based on the actual spreadsheet used by Tredway Library during their audit. You can directly copy + paste in the resources you wish to audit, and use the predefined categories and formulas to generate statistics for the representation in your collections.

**Document 5: Sample Acquisitions Sheet**

This document is an example of how such data could be gathered as a routine part of acquisitions at your library. Tredway Library is now using a similar document to request the acquisition of new materials, so that such information may be entered into its ILS and reports may be generated annually.

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